

STEVENTON PARISH COUNCIL MEETING - MINUTES

Monday 09th January, at 8pm at Steventon Village Hall

Contact: Rosina Forde, steventonpc@hotmail.com

1. **Present:**

Councillors Present: Peter Lees, Harriet Aldridge, Mike Everton Browne, Rosina Forde.

Apologies for Absence: Tony Carter.

Public Present: Linton Hall-Davis, John Smith.

2. **Declarations of Interests:** None.

3. **Meeting Open To The Public:**

Linton Hall-Davis had some concerns about owning a defibrillator in the village, i.e. training, access to it, speed of response, effectiveness if there is a delay, security. The following points were discussed. An application is currently with the British Heart Foundation (BHF) and we are hopefully nearing the top of their list, and are expecting to hear back during the first quarter 2017. The BHF are trying to cover the whole county but Steventon has advantages in that it is a small remote village with an aging population. There are various options for what type of lock is used and the BHF help advise where the best place to locate the defibrillator might be. They agree that CPR would help the patient whilst the defibrillator is being fetched. The BHF and St John's Ambulance will provide training, and some of our doctors in the village will also help. We could organise a couple of evenings for defibrillator training in the village hall. CPR training could also be considered. We don't yet know what the cost would be and how much the BHF might contribute, but there is a lot of enthusiasm in the village to own a defibrillator. When more information is available we will share it with the village and discuss how to proceed.

John Smith has been walking the Steventon footpaths and has checked the condition of the footpaths, stiles and signs. On the new footpath 501 at the northern side of the tunnel the pea shingle on the new steps has shrunk an inch or two; consequently the planks that contain the shingle have become proud and are a trip hazard. The footpath signs are generally in good condition. It was thought that there was one missing by Steventon Warren but it expires that it has recently been replaced. It was suggested that a gate could replace the stile on footpath 6 at the junction with the Steventon boundary hedge on Jody Scheckter's land when approaching Upper Ashe House, as walkers use the footpath extensively and it would be fairly inexpensive. John brought to the parish council's attention that Hampshire County Council are providing small grants for footpath maintenance. John offered to make a full list of footpaths needing repair and to mark them up on a footpath map.

Actions:-

- Apply for funding to repair pea shingle on Footpath 6 and to replace the stile on Jody Scheckter's land with a gate on Footpath 501. **HA**
- Obtain permission from Jody Scheckter (or his land agent) to access the stile on his land. **PL**

4. **Minutes:** The minutes of the Parish Council Ordinary & Extraordinary Meetings held on 17th October, 23rd October, 13th November were approved and signed.

5. **Matters Arising from Minutes:** None.

6. **Current Planning Applications:** All granted.

16/04032/HSE | Erection of rear single storey extension with alterations to replace flat roof with pitched roof and ancillary internal alterations (Amendment to planning

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permission 15/04466/HSE) | 2 Elm Tree Cottages Ashe Park Lane Steventon RG25 3BG

T/00371/16/TCA | T1 Copper beech - remove 2-3m off the sides leaving a radius of 4m, reduce the height to an overall height of 12m. T2 Wild cherry - remove. | Cedar Cottage Steventon Basingstoke Hampshire RG25 3BH

16/03210/HSE | Erection of single storey rear extension | Stoken Farm Stubbs Hill Steventon RG25 3BD

7. Planning Compliance Issues: None.

8. Finances:

Receipts:

Two pence interest has been earned on Cricket Club account!

Hampshire County Council returned the £100 deposit we paid for the application for the Jane Austen signs via the Community Funded Initiative. The cheque is now cancelled.

Payments:

£400 Cheque for Church Graveyard was signed on 23 October 2016 but needs to be handed to David Foster. PL

It was agreed that the parish council would pay BDBC £500 towards the three new Jane Austen signs. Harriet to send cheque after Tony and Mike have met with engineer on 16th January. HA

Current Balance:

Nat West current account: £1629.72.

However, includes £400 for church graveyard and £500 for JA signs, yet to be debited.

Cricket club account: £1056.09.

Future expected spend includes approximately £75 for hire of village hall, £50 for flowers on village green, plus footpath maintenance.

9. Highways and Village Appearance:

Footpaths - See notes above about footpath maintenance.

Potholes – The potholes on Waltham Road have been repaired, but more have appeared in the centre of the village and up by the church. Mike to report the new potholes. MEB

Salt Bins – The Steventon salt bins have been checked and they are full.

10. Handover-over of Documents from previous Parish Council: Completed

11. Hampshire Association of Local Councils (HALC):

Rosina handed out a spreadsheet listing the 29 emails received since we joined HALC in October. The emails contain information about training, grants and funding, guides, devolution, meetings, planning and more.

Harriet and Rosina checked the guidelines about Transparency and believe we are following them.

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12. Defibrillator:

See notes above about defibrillator.

13. Jane Austen Festival 2017:

New Jane Austen Boundary Signs

There has been a lot of activity during the last three months.

The Four Lanes Trust refused our request for funding. Harriet applied for a Hampshire County Council scheme for Community Funded Initiatives, paying a £100 deposit. We have since cancelled this as we have achieved success with Basingstoke District Borough Council.

Rosina has spoken with: Cllr Anna McNair Scott, our Hampshire County Councillor, Cllr Ian Tilbury, our Borough Councillor. Cllr Terri Reid, Deputy Leader of Basingstoke Council, who has a portfolio and budget to promote Basingstoke in 2017! Colin Rowlan, a Lead Officer. Adrian Morgan, Senior Engineer.

BDBC has agreed to provide three Jane Austen boundary signs, hopefully by the end of February. The parish council will contribute £500 and BDBC will fund the rest.

Adrian Morgan will meet Tony and Mike in January to agree the exact locations for each of the signs. TC, MEB

See attachment at the end of the minutes for the design of the signs.

Telephone Box

Repair of telephone box is being progressed. PL

14. Next APM

The format of the next APM was discussed. Ideas have not changed since the last meeting on 17th October. The focus could be Jane Austen 200. It was also agreed to invite Cllr Ian Tilbury and Cllr Anna McNair Scott. Hopefully Anna could update us on Jane Austen 200 Hampshire wide.

Peter will invite the councillors. PL

Rosina will invite contributing parishioners. RF

15. Notices, Correspondence and Circulars:

An email was received from Harry Pameley, a new reporter at the Basingstoke Gazette. He would like to get to know people and places in his area, one of which is Steventon. His contact details are: Harry.pameley@basingstokegazette.co.uk, Telephone: 01256 337 406.

16. Councillors' Announcements: None to report.

17. Questions to the Chairman: None to report.

18. Items for insertion in the Parish Magazine: Newly closed planning applications.

19. Next Meeting Dates:

24th April Annual Parish Meeting in the village hall at 8.00pm.

8th May TBC Steventon Parish Council AGM (first business meeting of the year.)

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Signed:, Chairman

Date:

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DESIGN OF NEW JANE AUSTEN BOUNDARY SIGNS

Complete with Overlaminate



Birthplace of Jane Austen

STEVENTON

Client Name		BASINGSTOKE & DEANE B.C.	
Sign Reference	ZR474	x-height	35.0
Letter colour	BLACK	Single Sided	
Background	WHITE	Width	1010mm
Border	BLACK	Height	500mm
Material	Class R2	Area	0.51sq.m
Radius corner	JIG / 2	Quantity	1
Number of bars	2	Channel bars	MEDIUM
Metal	Layout	Dispatch	



Aluminium
Channel
Rivets
Black
White
Yellow
Red
Blue
Green
Brown
Grey
P.O.F.
Plate Material
Reverse Colour
Approved By
Date
Drawn Date
12/12/2016 10:39:09

Please ensure that all sign details, including dimensions, are checked thoroughly before approving these designs as we may have intentionally altered your requested signface layouts and/or dimensions to be more compliant with the guidelines laid out in the TSRGD 2016 and Chapter 7 of the Traffic Signs Manual 2013.